

# Black Oak Mine Unified School District

## Agenda

**Black Oak Mine Unified School District Office**



Regular Meeting

6540 Wentworth Springs Road, Georgetown, CA 95634

Thursday, August 8, 2019

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



**Public will be able to view and listen to the Board Meeting via Google Meet. Login to <https://meet.google.com/rnp-fqff-ibg> or join by phone by dialing 1-910-745-6746 and enter PIN: 734 824 600#.**

**Telephones and computer microphones will be muted upon joining the meeting.**

**Members of the public who wish to address the Board during the Board Meeting can email their name, phone number, and a description of their topic to [publiccomment@bomusd.org](mailto:publiccomment@bomusd.org) prior to the start of the meeting. When you hear the Agenda item "Public Comment" called, listen for your name and when it is called, unmute your microphone to speak.**

**Questions can be emailed to Shelly King at [sking@bomusd.org](mailto:sking@bomusd.org).**

The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office and on the District website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 or email [sking@bomusd.org](mailto:sking@bomusd.org) at least 48 hours in advance. Accommodations may include, but are not limited to, interpreters, parking and accessible seating.

## Details

**Board Members:**

Darcy Knight  
Joe Scroggins  
Ronnie Ebitson  
Bill Drescher  
Jeff Burch

**Other Attendees:**

Jeremy Meyers

## 1. 6:15 PM - CALL TO ORDER

---

### 1.1 Public Comment on Closed Session Items

## 2. 6:15 pm - CONVENE TO CLOSED SESSION

---

### 2.1 Public Employee Employment - 2.5 hours Classified Bus Driver

VOTE ON IN OPEN SESSION

### 2.2 Public Employee Employment - 2.0 FTE Certificated Teachers

VOTE ON IN OPEN SESSION

### 2.3 Public Employee Employment - .75 FTE Classified Teaching Assistant

VOTE ON IN OPEN SESSION

### 2.4 Admin Salary Schedule Daily Rate Update

VOTE ON IN OPEN SESSION

### 2.5 Classified Management Job Description and Salary Schedule

VOTE ON IN OPEN SESSION

### 2.6 Negotiations

Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660.

### 2.7 Superintendent's Evaluation

## 3. 7:00 pm - RECONVENE OPEN SESSION

---

### 3.1 Roll Call

### 3.2 Pledge of Allegiance

### 3.3 Disclosure of Action taken, if any, in Closed Session

### 3.4 ACTION: Adoption of the Agenda

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
  - 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
  - 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.
-

## 4. COMMUNICATIONS

---

### 4.1 Written Communication

### 4.2 Public Comment

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

## 5. REPORTS

---

### 5.1 Student Representative

### 5.2 Chief Business Official

### 5.3 Facilities, Maintenance, Operations, and Transportation

### 5.4 Administrators

### 5.5 Superintendent

## 6. INFORMATION AND DISCUSSION

---

### 6.1 Williams Uniform Complaint Quarterly Report

EXPLANATION: As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Procedures Policy is provided for information to the Board of Trustees.

BACKGROUND: Education Code Section 35186 requires the Superintendent provide a quarterly report to the Board and the County Superintendent of Schools regarding any complaints received pursuant to the Williams Uniform Complaint Procedures.

For the period April 1, 2019 through June 30, 2019 there are no complaints to report.

[Williams Complaint form.pdf](#)

### 6.2 First Read - CSBA Board Policy Updates

EXPLANATION: The Board of Trustees will review the following CSBA Updated/Revised Board Policies.

BACKGROUND: BP 1100 – BP revised. Policy updated to add definition of the types of mass mailings that cannot be sent at district expense and to reflect law which prohibits certain mass mailings, which are otherwise permissible, from being sent within 60 days preceding an election. Policy also deletes references to repealed Title 2 regulation (Register 2018, No. 12).

BP 5141.6 – BP revised. Policy updated to delete references to the obsolete API, Healthy Start program, and Healthy Families program. Regulation updated to expand section on "Types of Health Services" to include additional services for which districts can receive Medi-Cal reimbursement. Regulation also includes the

---

requirement for employees to complete a random-moment time study for the Medi-Cal Administrative Activities program and reflects NEW LAW (AB 3192) which requirements the Department of Health Care Services to develop a program guide for the LEA Medi-Cal Billing Option.

BP 6145.2 – BP revised. Policy updated to reflect NEW LAW (AB 2009) which requires any district that offers an interscholastic athletic program to develop a written emergency action plan to be followed in the event of sudden cardiac arrest or other medical emergency. Regulation updated to reflect requirement of AB 2009 to make an automated external defibrillator available at athletic events. Regulation also includes new section on "Heat Illness" reflecting NEW LAW (AB 2800) which requires coaching education programs to include training on the signs and symptoms of, and appropriate response to, heat illness.

Board members that have suggestions for changes should contact the District Office by September 1, 2019.

[First Read BP 1100 Communication with the Public.pdf](#)

[First Read - BP 5141.6 School Health Services.pdf](#)

[First Read - BP 6145.2 Athletic Competition.pdf](#)

### **6.3 School Safety Report**

EXPLANATION: Mark Koontz, FMOT Director, will present the School Safety Report.

BACKGROUND: Annually, the School Safety Report is presented to the Board of Trustees.

[School Safety Report.pdf](#)

## **7. NEW BUSINESS**

---

### **7.1 ACTION: Black Oak Mine Representative to American River Charter School Council**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve Elizabeth Haines as the BOMUSD Representative to the ARCS Council.

BACKGROUND: The Board of Trustees at their regular meeting on January 14, 2010 approved the American River Charter Petition. In the petition it states that the American River Charter School shall be governed by the Board of Trustees of the Black Oak Mine Unified School District, which will serve as the charter board of the American River Charter School. Notwithstanding anything in this petition to the contrary, the Board of Trustees of the Black Oak Mine Unified School District has final decision-making authority over all financial, operational (including staffing), and other matters for the American River Charter School. The Board of Trustees may, from time to time and in its sole discretion, delegate this authority to one or more individuals or entities, to the extent permitted by applicable law.

The American River Charter School will also have a Charter Council (ARCS Council), which will be responsible for making recommendations to the Board of Trustees. The ARCS Council will be governed by bylaws established and approved annually by the council. The council will be comprised of 50% parents, students and community members and 50% staff of the ARCS plus one member to be designated by the Black Oak Mine Unified School District Board of Trustees. The initial ARCS Council shall be elected by the Charter School Formation group first by nominating members of the council, then by vote of the Charter School Formation Group. In the first year, 50% of the members will have a 1 year term – determined by lottery, and 50% of the members will have a 2 year term resulting in only half of the elected Charter School Council being up for renewal in any given year in order to promote consistency for the program. The member designated by the Black Oak Mine Unified School District Board of Trustees will serve until his or her replacement is designated by the Board of Trustees. In subsequent years, the voting group will consist of the school parent population, with one vote per family. For purposes here-of, the term "parents" includes step-parents and legal guardians. Staff members on the council shall be elected by all staff members with one vote per employee.

---

## 7.2 ACTION: Board of Trustees Procedural Review

**RECOMMENDED:** It is recommended that the Board of Trustees consider taking action to set Special Board Meeting dates for the 2019-20 school year site LCAP presentations.

**BACKGROUND:** The Board of Trustees will consider setting dates for Special Board Meetings at each school site for the 2019-20 School Year Site LCAPs.

Special Board Meeting Dates:

September 26, 2019 @ Georgetown School of Innovation

October, 24, 2019 @ Northside STEAM School

November 21, 2019 @ Golden Sierra Junior Senior High School

December 19, 2019 @ American River Charter School

## 8. CONSENT AGENDA

---

*All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public requests specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s).*

### 8.1 Superintendent requests approval of items 8.2 - 8.19

#### 8.2 CSBA Board Bylaw Second Reading and Adoption

**RECOMMENDATION:** It is recommended that the Board of Trustees consider adopting the updated/revised CSBA Board Bylaw.

**BACKGROUND:** BB 9250 - Baylaw updated/revised. Bylaw was revised to reflect updated language to the reimbursement of health care costs to Board members who elect to participate.

[BB 9250.pdf](#)

#### 8.3 Board Member Stipend Increase

**RECOMMENDATION:** It is recommended that the Board of Trustees consider approving a 5% annual increase to Board Stipends.

**BACKGROUND:** Board Bylaw 9250 allows for the Board to increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent base on the present monthly rate of compensation. Per the Board Policy, the Board will vote on the increase to the stipend annually in August.

[BB 9250.pdf](#)

#### 8.4 Board Member Stipend Increase

**RECOMMENDATION:** It is recommended that the Board of Trustees consider approving a 5% annual increase to Board Stipends.

**BACKGROUND:** Board Bylaw 9250 allows for the Board to increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent base on the present monthly rate of compensation. Per the Board Policy, the Board will vote on the increase to the stipend annually in August.

## **8.5 Resolution #2019-11 Authorizing Designated Agents to act as Custodians of Agency Funds**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2019-11 Authorizing Designated Agents to Act as Custodians of Agency Fund And to Sign Bank Transactions and Documents On Behalf Of the Black Oak Mine Unified School District.

BACKGROUND: On a periodic basis it is appropriate that the governing body of a public agency review designated signature authorizations. These signature delegations delineate by name and position specific authorization for business to be conducted on behalf of the Black Oak Mine Unified School District.

Members of the Board of Trustees, by virtue of the power of authority of office, are the authorized District agents. For operational purposes, this authority is delegated to the Superintendent as Chief Executive Officer. Within the structure of the organization, a further delineation of responsibility is prudent for effective management.

[Resolution 2019-11 Authorizing Designated Agents to Act as Custodians.pdf](#)

## **8.6 Resolution #2019-12 Authorizing Signatures for District Warrants and Official Docs**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2019-12 Authorized Signatures for District Warrants and Official Documents.

BACKGROUND: Pursuant to Education Code Section 42633, authorized signatures for district warrants and official documents must be filed annually with the County Office of Education after the December organizational meeting or when personnel changes have taken place.

[Resolution 2019-12 Authorized Signatures for District Warrants.pdf](#)

## **8.7 Consultant Services Agreement with School Services of California, Inc.**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Consultant Service Agreement with School Services of California, Inc.

BACKGROUND: The fiscal year 2019-20 contract between School Services of California, Inc. and Black Oak Mine Unified School District covers providing information on issues of school finance, budgets or practices that impact school district fiscal policies and a copy of each edition of the Fiscal Report and Analysis of the Governor's Budget, analysis of all major school finance/fiscal legislation and eight hours of service on fiscal issues as directed by Black Oak Mine. The contract cost is \$3,660.00 annually. The fee will be paid from the General Fund.

[School Services Agreement.pdf](#)

## **8.8 Non-Public School Master Contracts**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Non-Public School Master Contracts with Point Quest Education, Inc. and Sierra Foothills Academy for the 2019-20 School Year.

BACKGROUND: Three students have been placed at Point Quest Education, Inc. and two students have been placed at Sierra Foothills Academy for the 2019-20 School Year.

[2019-2020 Sierra Foothills Master Contract.pdf](#)

[2019-20 Point Quest Master Contract.pdf](#)

## **8.9 Obsolete Instructional Materials**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to declare specific instructional materials obsolete.



**BACKGROUND:** Georgetown School has submitted a list of outdated and inaccurate books in the school library. These items they will be disposed of rather than donated or sold.

[GT Obsolete Materials.pdf](#)

### **8.10 Classified Personnel Action - 2.5 hours Bus Driver**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Melodi Mobley as a Bus Driver for the Black Oak Mine Unified School District for the 2019-20 school year.

**BACKGROUND:** This position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[Classified Employment 2019-20 8.8.19.pdf](#)

### **8.11 Certificated Personnel Action - 2.0 FTE Certificated Teachers**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Kristine Gould as a 1.0 FTE Social Studies Teacher and Roger Saunders as a 1.0 FTE English Teacher, for the Black Oak Mine Unified School District for the 2019-20 school year.

**BACKGROUND:** The position is necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

[CERTIFICATED EMPLOYMENT 8.8.19.pdf](#)

### **8.12 Classified Personnel Action - 7 hour Classified ARCS Teaching Assistant**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Janeen Thomas as a Teaching Assistant for the American River Charter School for the 2019-20 school year.

**BACKGROUND:** The position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[ARCS CLASSIFIED EMPLOYMENT 8.8.19.pdf](#)

### **8.13 Admin Salary Schedule Daily Rate Update**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to add a line to the Administrative Salary Schedule that includes a daily rate for Teacher on Administrative Assignment

**BACKGROUND:** The position is necessary due to Administrative staffing needs at sites.

[2019-20 Admin Salary revised 8.8.19.pdf](#)

### **8.14 Classified Management Job Description**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the job description for the Director of Facilities, Maintenance, Operations and Transportation with Georgetown Divide Recreation District MOU Project Administration and Support.

**BACKGROUND:** The position is necessary due to the MOU with Georgetown Divide Recreation District.

[Job Descr. GDRD & Director of Maintenance, Operations and Transportation 07.02.19.pdf](#)

### **8.15 Classified Management Salary Schedule**

RECOMMENDATION:

BACKGROUND:

[2019-20 CLASSIFIED MGMT FOMT-GDRD 07.01.19 \(1\).pdf](#)

**8.16 American River Charter School Vendor Agreements**

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the vendor agreement(s) for American River Charter School.

BACKGROUND: A list of vendors have completed the required Independent Contractor Vendor Services Agreement Procedures. These agreements include proof of insurance certificate (minimum 2,000,000 coverage), W-9 form, fingerprint clearance, and rate of pay.

[ARCS - Vendor List 2019-20 School Year.pdf](#)

**8.17 Board Meeting Minutes from June 10, 2019**

[June 10, 2019 minutes.pdf](#)

**8.18 Board Meeting Minutes from June 13, 2019**

[June 13, 2019 minutes.pdf](#)

**8.19 Purchase Orders, Warrants, Bids, and Quote**

RECOMMENDATION: It is recommended that 2018-19 fiscal year Batch numbers 0086-0100 dated June 5, 2019 to June 30, 2019 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total \$527,735.68 be approved.

BACKGROUND: Copies of Warrants for Board of Trustees approvals includes the following:

<u>Fund Name and Number</u>	<u>Amount</u>
General Fund 01	\$265,797.65
Charter School Fund 09	\$14,895.76
Cafeteria Fund 13	\$17,809.10
Deferred Maintenance Fund 14	\$17,685.99
Building Fund 21	\$151,191.10
Developer Fees Fund 25	\$22,180.00
Enterprise Fund 63	\$38,140.23
Fund 75	\$35.85
Total	\$527,735.68

[Warrants.pdf](#)

## **9. REPORTS OF THE BOARD**

---

### **9.1 Board Reports**

## **10. FUTURE MEETINGS**

---

The next regular meeting of the Board of Trustees is scheduled for Thursday, August 8, 2019 at the District Office at 7:00 PM and Thursday, August 22, 2019 the District Office at 5:30 PM.

## **11. ADJOURNMENT**

---

### **11.1 Time**