

# Black Oak Mine Unified School District

## Agenda

### District Office



Regular Meeting

6540 Wentworth Springs Road, Georgetown, CA 95634

Thursday, April 11, 2019

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the Calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office, located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office, at school sites and glass window of the school office, and on this website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 at least 48 hours in advance. Accommodations may include, but are not limited to interpreters, parking, and accessible seating.

## Details

**Board Members:** Ronnie Ebitson  
Bill Drescher  
Darcy Knight  
Joe Scroggins  
Jeff Burch

**Other Attendees:** Jeremy Meyers

## **1. 6:00 pm - Call to Order**

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### **1.1 Public Comment on Closed Session Items**

## **2. 6:00 pm - CONVENE TO CLOSED SESSION**

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### **2.1 Confidential Student Matter - Interdistrict Appeal Hearing - Student #007-19**

### **2.2 Confidential Student Matter - Interdistrict Appeal Hearing Student #008-19**

### **2.3 Confidential Student Matter - Stipulated Expulsion Contract Student #002-19**

### **2.4 Confidential Student Matter - Stipulated Expulsion Contract Student #003-19**

### **2.5 Employment - Certificated 1.0 FTE Teachers**

Vote on in Open Session under the Consent Agenda

### **2.6 Personnel Matter - Classified Job Share/Leave of Absence**

### **2.7 Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Associ**

### **2.8 Superintendent's Evaluation**

## **3. 7:00 pm - RECONVENE OPEN SESSION**

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### **3.1 Roll Call**

### **3.2 Pledge of Allegiance**

### **3.3 Disclosure of Action taken, if any, in Closed Session**

### **3.4 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

## **4. COMMUNICATIONS**

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### **4.1 Written**

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## 4.2 Public Comment

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

## 5. REPORTS

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### 5.1 Black Oak Mine Teachers Association

### 5.2 California School Employees Association

### 5.3 Student Representative to the Board

### 5.4 Facilities, Maintenance, Operations, and Transportation

### 5.5 Chief Business Official

### 5.6 Site Administrators

### 5.7 Superintendent

## 6. INFORMATION AND DISCUSSION

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### 6.1 Report from Board Study Session

EXPLANATION: Items discussed at the Board Study Sessions will be discussed.

BACKGROUND: The Board of Trustees committed to having Special Meetings known as Study Sessions to discuss District strategic planning and visioning.

### 6.2 Quarterly Williams Complaint Report

EXPLANATION: As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaint Procedures is provided for the information of the Board of Trustees.

BACKGROUND: Education Code Section 35186 requires the Superintendent provide a quarterly report to the Board and the County Superintendent of Schools regarding any complaints received pursuant to the Williams Uniform Complaint Procedures.

For the period January 1, 2019 through March 31, 2019 there are no complaints to report.

[Williams Uniform Complaint Form.pdf](#)

## 7. NEW BUSINESS

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### 7.1 ACTION: Financial Planning and Advisory Services Contract with Isom Advisors

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**RECOMMENDATION:** It is recommended that the Board of Trustees approve the contract for Financial Planning and Advisory Services with Isom Advisors.

**BACKGROUND:** Under the Financial Planning and Advisory Services agreement, Isom Advisors will provide financial consulting services including: (1) Survey/Voter Opinion Poll Services; (2) Financial Planning Services related to capital and debt issuance planning; (3) Financial Advisory Services should a bond issuance occur; and (4) Continuing Disclosure Services to the Municipal Securities Rulemaking Board for current and future debt issuance made by the District.

[Isom Advisors Black Oak Mine USD - FA Contract 04022019 \(1\).pdf](#)

### **7.2 ACTION: Resolution #2019-01 Staff Appreciation Day - May 7, 2019**

**RECOMMENDATION:** It is recommended that the Board of Trustees adopt Board Resolution #2019-01 Staff Appreciation Day - May 7, 2019.

**BACKGROUND:** The Day of the Teacher, Day of the Nurse, and Classified School Employees Week are all annually observed during the month of May. These special days were established to recognize each of the employees and the District has traditionally observed the events at the District level by adopting a resolution and at the site level with various activities and/or recognitions. This year, the District will be celebrating each employee on May 7, 2019 as a Staff Appreciation Day.

[Resolution 2019-01 All Staff Appreciation Day.pdf](#)

### **7.3 ACTION: Board Meeting minutes March 14, 2019**

[March 14, 2019 Minutes.pdf](#)

## **8. CONSENT AGENDA**

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### **8.1 Superintendent requests approval of items 8.2 - 8.10**

#### **8.2 Employment - Certificated 1.0 FTE Teachers**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ Lori Cleveland as a 1.0 FTE Multiple Subject Teacher and Brittany Barbour as a 1.0 FTE Multiple Subject Teacher for the Black Oak Mine Unified School District for the 2019-20 school year.

**BACKGROUND:** These positions are necessary due to staffing needs. The certificated personnel action is submitted in accordance with District policy.

[Certificated Personnel info.pdf](#)

#### **8.3 Audit Services Contract for the 2018-19 Fiscal Year**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the contract for Audit Services with Crowe LLP.

**BACKGROUND:** The contract for Audit Services with Crowe LLP is in its third and final year. For the 2018-19 Fiscal Year, Crowe LLP will audit and report on the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information on behalf of Black Oak Mine Unified School District. Moreover, the report shall be prepared in accordance with Government Auditing Standards and submitted to the State Controller no later than December 15, 2019. The fee for these services shall be \$22,050.

#### **8.4 Measure G Bond Audit Services Contract for the 2018-19 Fiscal Year**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the contract for GO Bond Audit Services with Crowe LLP.

**BACKGROUND:** The contract for GO Bond Audit Services with Crowe LLP is in its third and final year. For the 2018-19 Fiscal Year, Crowe LLP will audit and report on the financial statements of the Measure G General Obligation Bond on behalf of Black Oak Mine Unified School District. Moreover, the report shall be prepared in accordance with Government Auditing Standards and submitted to the State Controller no later than December 15, 2019 and subsequently made available to the Measure G Citizens Bond Oversight Committee. The fee for these services shall be \$2,500.

#### **8.5 Instructional Technology Lease Agreement with First American Commercial Bancorp, Inc.**

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the Instructional Technology Lease Agreement with First American Bancorp, Inc.

**BACKGROUND:** Pursuant to Black Oak Mine Unified School District's 2018-19 Technology Initiative approved by the Board of Trustees on January 10, 2019, the District has entered into a leasing agreement with First American Commercial Bancorp, Inc. to lease (70) Teacher Chromebooks, (70) Teacher Chromeboxes and Monitors, and (68) Computer Lab Chromebooks for Georgetown and Northside. The 48-month lease will be paid annually in the amount of \$28,410.

#### **8.6 Administrative Salary Schedule**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to add a line to the Administrative Salary Schedule that includes a daily rate for Teacher on Administrative Assignment

**BACKGROUND:** The position is necessary due to Administrative staffing needs at sites.

#### **8.7 CSBA Board Policies Second Reading and Adoption**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider adopting the updated/revised CSBA Board Policies.

**BACKGROUND:** BP 3290 Gifts, Grants and Bequests - (BP revised) Policy updated to add new section on "Online Fundraising" addressing considerations for approving a crowd funding Internet platform to raise funds for district, school, or classroom projects or equipment. Policy also adds a prohibition against accepting any gift, grant, or bequest that promotes the use of non-nutritious foods or beverages and provides that any advertising used by a corporate sponsor meet the standards specified in BP 1325 - Advertising and Promotion.

BP 6170.1 Transitional Kindergarten - (BP revised) Policy updated to reflect NEW LAW (AB 1808) which allows districts to place 4-year-old children enrolled in a CSPP program into a TK program and to commingle children from both programs into the same classroom under specified conditions.

BB 9110 Terms of Office - (BB revised) Bylaw updated to reflect NEW LAW (AB 2449) which changes the commencement of the term of office of board members from the first Friday in December following their election to the second Friday in December. Bylaw also provides that, if the district chooses or is required to consolidate its board elections with the local municipal or state primary or general elections, elections could occur in even-

numbered years and the term of incumbent board members would be extended to align with the next election.

[BP 3290 Gifts, Grants and Bequests.pdf](#)

[BP 6170.1 Transitional Kindergarten.pdf](#)

[BB 9110 Terms of Office.pdf](#)

## 8.8 Board Study Session Minutes from March 14, 2019

[4.2.19 Board Study Session Minutes.pdf](#)

## 8.9 Over Night Field Trips

**RECOMMENDATION:** It is recommended that the Board of Trustees consider approving the overnight field trips.

**BACKGROUND:** Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

The following trips are being requested:

1) Georgetown School of Innovation is requesting a Field Trip to San Francisco departing on May 28, 2019 and returning on May 31, 2019. The field trip will consist of visits to the Exploratorium and the Golden Gate Bridge.

[GT SF Field Trip.pdf](#)

## 8.10 Purchase Orders, Warrants, Bids and Quotes

**RECOMMENDATION:** It is recommended that 2018-19 fiscal year Batch numbers 0058-0067 dated March 6, 2019 to March 28, 2019 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, for a total of \$318,759.37 be approved.

**BACKGROUND:** Copies of Warrants, which are provided under separate cover for Board of Trustees approvals, include:

<u>Fund Name and Number</u>	<u>Amount</u>
General Fund 01	\$535,208.00
Charter School Fund 09	\$33,176.45
Cafeteria Fund 13	\$12,374.06
Deferred Maintenance Fund 14	\$19,223.37
Building Fund 21	\$71,073.44
Developer Fees Fund 25	\$11,500.00
Enterprise Fund 63	\$980.00
Foundation Trust Fund 73	\$1,250.00
Fund 75	\$35.85
Total	\$684,820.17



[Warrants for Board Approval cover.pdf](#)

## **9. REPORTS OF THE BOARD**

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### **9.1 Board Reports**

## **10. FUTURE MEETINGS**

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Regular meeting of the Board of Trustees: Thursday, May 9, 2019 at the District Office, 7:00 PM

## **11. ADJOURNMENT**

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### **11.1 Time**